



FIM AFRICA

Environmental Steward: Duties and Conduct

Before the Event	During the Event	After the Event
4 weeks before the event – send by email the Environmental Code and applicable checklist to the event organiser	Upon arrival, introduce yourself to the Jury President, Clerk of the Course and other Jury members. Attend ALL Jury meetings and give feedback.	Send your checklist to the FIM AFRICA Secretariat within 72 hours after the event
3 weeks before the event – contact the organizer, whether they understand the documents received	If possible, wear clothing with FIM AFRICA logo for easy identification	Prepare a report, with photos, summing up important environmental aspects related to the event
Familiarise yourself with all information concerning the event and get a general impression of the circuit/route and its facilities before the start of the first Jury meeting	Carry your Environmental Steward licence at all time	If possible, check by phone or in person, a few days after the event, whether organiser did everything necessary to minimize negative impacts on the environment
Inform and ask the organiser to remedy identified shortcomings and violations of the Environmental Code	Perform regular inspections of the circuit/course and all its facilities	
Prepare and personally hand over information to the public /race announcer, about environmental conduct for competitors and spectators	Immediately inform the Clerk of the Course of non-respect or violations of the Environmental Code	
	Before the last Jury meeting, prepare the relevant Checklist and hand over to the Jury President or Chief Steward	

10 Golden Rules of Conduct for the FIM AFRICA Environmental Steward

The Environmental Steward, as an official, is responsible for ensuring that at all events, the organizers and competitors comply with the FIM AFRICA's requirements in terms of protection of our environment.

1. Promote environmental awareness - act primarily as an educator
2. Be unbiased and objective when you complete the check list. Make sure of your facts and remember that your remarks will improve future events.
3. Respect the rights and dignity of others
4. Be professional and diplomatic in discharging your responsibilities
5. Be fair, honest and considerate in your dealings with others
6. Be committed to providing a quality service
7. Demonstrate a high degree of individual responsibility, especially when dealing with youngsters
8. After an event, commend the organizers/owners on their achievements and give advice for future improvements
9. Refrain from behavior that could bring the FIM AFRICA into disrepute
10. Declare immediately any conflict of interest



THINK GREEN, RIDE GREEN!!!



All Checklists and other relevant Environmental information are available on our website:

www.fim-africa.com