



## LITTER PLAN GUIDELINES FOR ORGANISERS

JUNE 2019

### BEFORE

1. Create an official portfolio on your committee for Litter Management
2. Order the refuse boxes from the WPA Office (Att: Harold Johannes)
3. Draw up a detailed Waste Management Plan and include it in your Event Plan
4. Position feed stations at places where there is no risk of plastic blowing into the sea, drains or over cliffs
5. Make sure your feed stations have sufficient manpower, boxes, refuse bags, rakes and brooms
6. Appoint runners as unofficial "Plastic Police"
7. Get your announcer to encourage participants to #RunClean and to not drop plastic

**DRINK \* THINK \* HOLD \* BIN**

### DURING

8. Adapt feed station layout if required to ensure no plastic blows into the sea, drains or over cliffs
9. Provide at least 4 litter boxes per feeding station (preferably more)
10. Space litter boxes at least 20 metres apart and the last one 200 metres – repeat TWO HUNDRED metres- past the feeding station (putting them too close is a common fault)
11. At the last box put a "No Litter Past this Point" sign
12. Get workers to actively encourage runners to throw their litter in the bins/bags
13. Have workers assigned to continuously pick up litter
14. If possible put a litter box at least at every second km board
15. Have a litter collection campaign at the Finish Line to promote carrying your litter home
16. Have adequate waste bins at the Finish area
17. At prize giving thank the runners for their cooperation (or scold them)
18. Report litterbugs to the Race Referees. They will be warned for a first offence and thereafter fined

### AFTER

19. Scour the entire route and around the event venue for race related (and other) litter
20. Dispose of all race waste in a responsible manner – preferably to re-cycling
21. Review the success of your Litter Management Plan
22. Consider how else you can "Green" your race