



2. Deputy Chairperson and Treasurer:

Role:

The purpose of the Deputy Chairperson is to assist the Chairperson in undertaking the duties of that role and to fill in if the Chairperson is unavailable. The Deputy Chairperson will take over the role of Chairperson at the end of the two-year period. It is important for the Deputy Chairperson to learn the various systems during this period of Deputy Chair to make a good transition. The Deputy Chair will also carry a second portfolio, in this case as Treasurer.

Duties:

- To support the Chairperson in their role as Gauteng Branch Chair;
- To support the Chairperson during meetings;
- To support the Chairperson where necessary in fulfilling duties that need addressing;
- To participate as a member of the Branch Committee;
- To deputise for the Chairperson in other meetings as needed;
- To undertake other things as delegated by the Chairperson or requested by the Committee;
- Be innovative in re-energising the Gauteng Branch;
- Review and give input into the annual budget; and
- Provide input into the event budget.